



**APPLICATION FOR WAIVER OF TUITION FEES FOR
COURSES TAKEN AT TRENT UNIVERSITY**

DEPENDENTS OF EXEMPT ACADEMIC, TUFA AND CUPE EMPLOYEES

TERMS OF POLICY

Waivers of Tuition Fees will be provided subject to the terms and instructions outlined on the reverse side of this form. Waiver of Tuition Fees for dependents will only be in effect while the applicant is in the employ of the University. The employee/applicant must be actively employed by Trent University at the start date of the course for the waiver to be valid. Eligible dependents will be subject to the policies and regulations as stated in the academic calendar.

EMPLOYEE/APPLICANT'S INFORMATION

Name _____
Department _____
Employee Number _____
Employee's E-mail _____

DEPENDENT'S INFORMATION

Name _____
Student Number _____
Date of Birth (if non-spouse dependent) _____
Relationship to Employee _____
OSAP Recipient Yes No

CREDIT COURSES – Registration Information

PROGRAM Undergraduate Graduate
YEAR _____: Full-Time Part-Time
TERM: Sept-Apr Sept-Dec Jan-Apr May-Aug Sept to Aug (Graduate only)
No. of courses Requested _____
Course/Program Code(s) _____
Course/Program Name(s) _____
Credit Value(s) _____

APPLICANT (Employee) _____ Date _____
(Signature to certify the information above is true)

HUMAN RESOURCES DEPARTMENT _____ Date _____
(Signature to certify that the dependent is eligible for a tuition waiver benefit for the courses above)

ONLY APPLICANTS NOT APPROVED WILL BE CONTACTED

C.c. Personnel File

POLICY RESPECTING WAIVER OF TUITION COURSE FEES

TRENT UNIVERSITY FACULTY ASSOCIATION

(Article XVI.6 TUFA Agreement)

Dependents (spouses and children) of members enrolled in the University shall, have their normal academic fees waived for the duration of this Agreement. Admissions and progression standards for such students shall be those applicable to other students in the University.

CANADIAN UNION OF PUBLIC EMPLOYEES:

(Article 6.06 of CUPE Agreement)

- .01 Spouses and children of bargaining unit members employed in the current academic year and (a) holding a Right of First Refusal, or (b) who have been employed for at least three (3) previous academic sessions, who are enrolled in courses at Trent University, shall have their academic fees waived for either undergraduate or graduate tuition for courses taken at any time in the given academic year. Ancillary fees are not waived. Admission and progression standards for such students shall be those applicable to other students.

- .02 Definitions
 - (a) Spouses: In any given academic year, tuition will be waived for one spouse only for each member of the bargaining unit.
 - (b) Children: The applicable definition of children shall include adopted children, foster children, and married children, subject only to the condition that the children in question be twenty-five (25) years of age or under.