

TRENT UNIVERSITY

**APPLICATION FOR REBATE OR WAIVER OF TUITION FEES
TUFA/CUPE DEPENDENTS**

TERMS OF POLICY

Rebates and Waivers of Tuition Fees will be provided subject to the terms and instructions outlined on the reverse side of this form.

Rebate and/or Waiver of Tuition Fees will be cancelled if the applicant for such Rebate and/or Waiver has ceased to be in the employ of the University. The applicant will be required to pay for the course for which the Waiver/Rebate was granted.

Waiver of Tuition Fees for dependent (s) will only be in effect while the applicant is in the employ of the University. Upon termination of employment and unless the dependents withdraw from Trent University, the applicant will automatically be required to pay for the academic period for which the Waiver was granted.

<u>APPLICANT'S INFORMATION</u>	Name..... Home Address..... Department..... Employee Number
<u>DEPENDENT'S INFORMATION</u>	Name..... Home Address..... Relationship to Applicant..... Date of Birth if Son/Daughter.....
<u>REGISTRATION INFORMATION</u>	Undergraduate Full-Time Graduate Part-Time Summer Part-Time Winter Part-Time – No. of courses requested..... Student Number.....
<u>TUITION FEE INFORMATION</u> (Incidental Fees not applicable)	Full-Time - \$..... Part-Time - \$..... Non-Credit - \$.....

SIGNATURES OF APPLICANT AND APPROVALS:

	<u>APPLICANT</u>	<u>DEPARTMENT HEAD</u>	<u>DEPARTMENT OF HUMAN RESOURCES</u>	<u>FINANCIAL SERVICES</u>
Signature:
Date:
	to certify the above information is correct	to indicate the rebate is to a departmental staff member	to indicate the above information agrees with Human Resources records	to indicate the amount waived/ rebated is correct

Distribution: 1 – APPLICANT
 2 – DEPARTMENT OF HUMAN RESOURCES
 3 – FINANCIAL SERVICES

(Registration applications to Julian Blackburn should include this completed form)

POLICY RESPECTING REBATE OF TUITION COURSE FEES (ACADEMIC)

TRENT UNIVERSITY FACULTY ASSOCIATION:
(Article VIII.5 of TUFA Agreement)

Dependents (spouses and children) of members enrolled in the University shall, where they are not successful in receiving a Scholarship under Appendix B, have their normal academic fees waived for the duration of this Agreement. Admissions and progression standards for such students shall be those applicable to other students in the University.

Definitions:

Dependency shall be considered to apply to anyone living in the family relationship of husband and wife (including common law) or parent and child.

Spouses: In any given academic year, tuition will be waived for one spouse only for each member of the bargaining unit.

Children: The applicable definition of children shall include adopted children, foster children, and married children, subject only to the condition that the children in question be twenty-five years of age or under.

CANADIAN UNION OF PUBLIC EMPLOYEES:
(Article 6.04 of CUPE Agreement)

.01 Spouses and children of bargaining unit members employed in the respective current session and (a) holding a Right of First Refusal, or (b) who have been employed for at least three (3) previous academic sessions, at least two (2) of which were regular academic sessions, who are enrolled in courses at Trent University, shall have the equivalent of undergraduate academic fees waived for the duration of this Agreement for either undergraduate or graduate tuition. Ancillary fees are not waived. Admission and progression standards for such students shall be those applicable to other students.

.02 **Definitions**

(a) **Spouses:** In any given academic year, tuition will be waived for one spouse only for each member of the bargaining unit.

(b) **Children:** The applicable definition of children shall include adopted children, foster children, and married children, subject only to the condition that the children in question be twenty-five (25) years of age or under.